



Good Will Children Private school

Parent Handbook (2023 - 2024)



Table of contents

1:SCHOOL INFORMATION

- 1.1 Vision
- 1.2 Mission
- 1.3 School contacts
- 1.4 Parent Communication
- 1.5. School Website
- 1.6 Cambridge Examination Center

2:GETTING READY FOR SCHOOL

- 2.1 School Timing
- 2.2 Protocol for students pick up safety
- 2.3 Entry protocol for parents / visitors
- 2.4 School Uniform
- 2.5 KG Equipment
- 2.6 School Lunchbox
- 2.7 Items prohibited in school

3:TAKING THE BUS

- 3.1 Bus Rules & Responsibilities

4:EXPECTATIONS

- 4.1 Parent Expectations
- 4.2 Attendance Expectations
- 4.3 School Clinic
- 4.4 Student expectations in classrooms

5:CURRICULUM

- 5.1 Primary & Secondary Curriculum
- 5.2 UAE Ministry of Education Curriculum
- 5.3 KG Curriculum
- 5.4 School Assembly
- 5.5 School Facilities

6:EXTRA

- 6.1 School Reopening Model
- 6.2 School Learning Management System
- 6.3 School social worker and students
- 6.4 Learning Intervention Support
- 6.5 Physical Education Class
- 6.6 Strong Parent partnership



At Good Will Children Private School, we provide a comprehensive education that serves as a strong foundation for our students' future. Our goal is to create lifelong memories for our students while fostering a diverse and supportive community that is committed to their success.

We believe that active engagement is crucial in preparing our students for whatever challenges they may face in the future. At Good Will, we prioritize academic, social, and emotional support for our students, recognizing that their well-being is of utmost importance. This commitment extends to our staff as well, as we strive to make decisions that prioritize everyone's well-being.





1.1 Vision

Empower students to develop a growth mindset and reach their full potential through collaboration, exploration, and citizenship, so they can impactfully contribute to the global community of a changing world.

1.2 Mission

- GCPS develops the content knowledge, skillset, and ethics to make positive global citizens, true innovators, and passionate leaders.
- ·GCPS cultivates a deep understanding of Islamic values and the culture of the UAE to develop a character that is identified by integrity, self-discipline, and tolerance.
- ·By promoting a learning environment of academic excellence and building strong partnerships with families and the wider community, we prepare students to be, lifelong learners with high expectations, and an appreciation for diversity
- To provide broad and balanced learning opportunities that enable students to experience rich language acquisition and reach their full potential.

1.3 School Contacts



Administration Contacts

Section	Role	Person Responsible	Contact Number	Email Address
Admissions	Registrar	Ms. Zainah Naji	02-5534277	registrar@gcps.ac.ae
General Inquiries (Buses)	Receptionist Bus Supervisor	Ms. Karima Larbi	02-5534277	bus@gcps.ac.ae reception@gcps.ac.ae
Accounts	School P.R.O	Mr. Mohammad	02-5534277	accounts@gcps.ac.ae
Child Protection	Health & Safety Officer	Ms. Amna Ali	02-5534277	socialworker@gcps.ac.ae
Student Behaviour	Students support	Ms. Reemn	02-5534277	socialworker@gcps.ac.ae
Health and Safety	Health and Safety Officer	Ms. Amna Ali	02-5534277	healthsafety@gcps.ac.ae
Parent communications	Administrative Coordinator Receptionist	Ms. Karima Larbi	02-5534277	reception@gcps.ac.ae
IT(Classe365 LMS /Zoom)	IT Officer	Mr. Sajjad	02-5534277	itdept@gcps.ac.ae

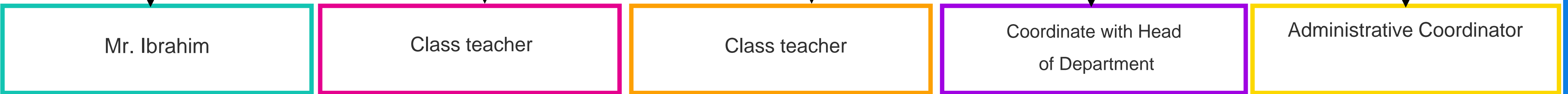
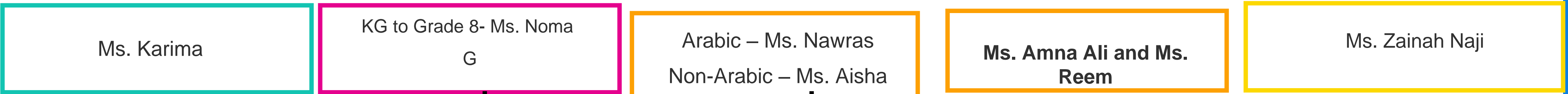
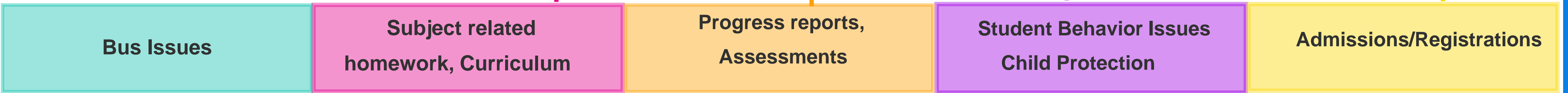
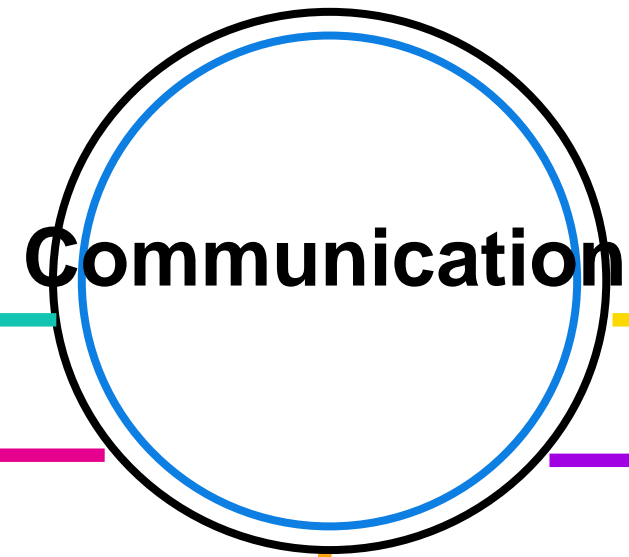
1.3 School Contacts



Academic Contacts

Section	Role	Person Responsible	Language spoken	Tel.No
KG Department	KG1 KG2	Ms. Sofia Shahid. Ms. Huma Shafique	02-5534277	sofia@gcps.ac.ae huma@gcps.ac.ae
Arabic Department	KG to Grade 8	Ms. Nawras	02-5534277	Nawras@gcps.ac.ae
Primary Department	Grade 1 and 2	Ms. Noma Theba	02-5534277	noma@gcps.ac.ae
English Department	Grade 1-8	Ms. Noma Theba	02-5534277	noma@gcps.ac.ae
Maths Department	Grade 1-8	Ms. Rizwana Amin	02-5534277	Rizwana@gcps.ac.ae
Science Department	Grade 1-8	Ms. Saima Naz	02-5534277	saima@gcps.ac.ae
Urdu Department	KG to Grade 8	Ms. Firdous Amir	02-5534277	firdos@gcps.ac.ae

1.4 Parent Communication



1.5 School Website



Check our school website regularly for updates: www.goodwillschooluae.com

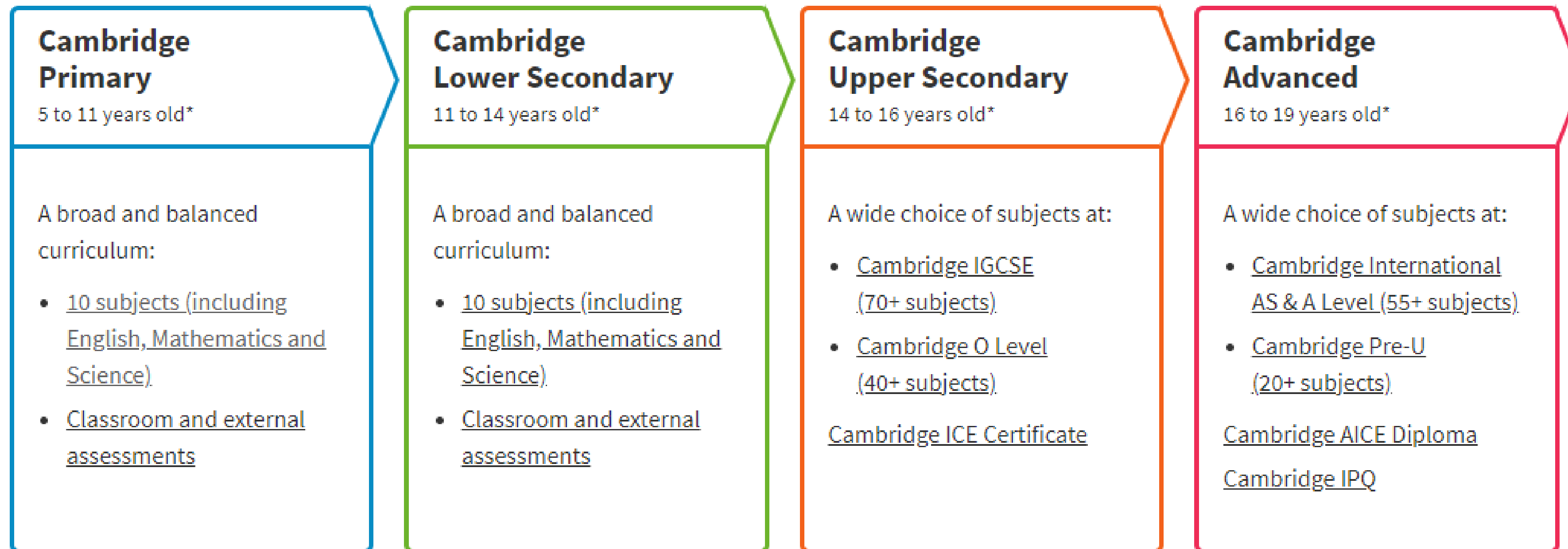
The screenshot shows the homepage of the Good Will Children Private School website. At the top, the school's name is written in English as "Good Will Children Private School" and in Arabic as "مدرسة أطفال الخير الخاصة". Below the name, it states "British Curriculum" and "منهاج بريطاني". The school's logo, featuring a shield with a book and a lamp, is positioned to the left of the Arabic text. The logo includes the motto "ENABLE ALL" and "GOOD WILL CHILDREN PRIVATE SCHOOL" and is dated "Since 1992". To the right of the logo, contact information is provided: a phone number "+971 2 553 4277" and a fax number "+971 56 505 0851". An orange button labeled "ENQUIRE NOW" with a play icon is located below the contact details. A teal navigation bar contains the following menu items: HOME, WHY GOOD WILL (with a dropdown arrow), ADMISSIONS (with a dropdown arrow), PARENTS GUIDES (with a dropdown arrow), CURRICULA, EXTRA CURRICULA (with a dropdown arrow), CONTACT (with a dropdown arrow), and GALLERY. Below the navigation bar, a red banner features icons and text for "Calendar", "E-learning", and "School Portal". The main content area is a large image of three children in school uniforms working together on a LEGO Technic project. On the left side of this image, the text "ACADEMIC ACHIEVEMENT" is displayed in large white letters. To the left of the main image, there is a vertical sidebar with social media icons for WhatsApp, Email, Facebook, Instagram, and YouTube. At the bottom of the page, there is a footer with four colored buttons: an orange button for "TERM CALENDAR" with a calendar icon, a blue button for "PARENT HAND BOOK" with a cloud and download icon, a yellow button for "SCHOOL PORTAL" with a book icon, and a teal button for "E-LEARNING PORTAL" with a mouse icon.

1.6 Approved Cambridge Examination Center



We are an approved Cambridge examination center for Primary and Lower Secondary of pre university, building knowledge and skills at each stage .

Cambridge Pathway



2.1 School Timing

KG Department

- Registration 07:45 - 08:00 am
- Lessons 08:00 - 09:20 am
- Morning Break 09:20 - 09:40 am
- Lessons 09:40 - 11:40 am
- Lunch Break. 11:40 - 12:00 pm
- Lessons 12:00 - 01:30 pm

Grade 1 - 8

- Registration 07:45 - 08:00 am
- Lessons 08:00 - 09:30 am
- Morning Break 09:30 - 09:50 am
- Lessons 09:50 - 12:05 am
- Lunch Break. 12:05 - 12:25 pm
- Lessons 12:25 - 01:55 pm

- Students should be in school by 7:45 am.
- Assembly time for the new academic session will be at 7:45 am.
- Students from KG1 to Grade 1 coming with parents via car will use Gate no 2. All other students will Come from Gate 3.
- Parents are requested NOT TO drop their children in school before 07:30 am as start timings are From 7:45 am.
- Bus timings for students will be coordinated with you by drivers and supervisors.



2.2 Protocols for student pick up safety



- Any person coming to pick up a child (other than parents) should present their Emirates ID at the reception
And the parent is required to inform the reception beforehand.
- In order to ensure student safety within school premises, security doors have been installed to prevent the entrance of any unauthorized person.
- Anyone wishing to enter the school is requested to enter from gate no.2 (Main Reception), submit their Emirates ID, and sign the visitor's book,

2.3 Entry protocol for parents / visitors

- Face mask is a must
- Must make an appointment before coming to school.

2.4 School Uniforms



- It is mandatory for all students to be in neat and clean uniforms on regular days.
- It is recommended that students will attend parent-teacher meetings in school uniform.
- Colored clothes will not be allowed.
- P.E uniform to be worn during P.E days from the home itself.
- Black shoes with white socks must be worn daily for all grade levels.
- With the P.E. uniform, students must wear white or black colour sports shoes with white socks.
- Students must wear school jackets only within the school premises.

2.4 School Uniforms



Girl's Uniform



- For girls, black shoes with white socks/leggings/tights.
- Girls with shoulder or long-length hair should be tied neatly.
- No nail polish
- White shela/ head scarf (for those who wish to wear hijab). No colorful shela / head scarfs
- Football shoes/ colored shoes/ pumps/ open sandals/ high heels are NOT ALLOWED in the school on regular days.

Boy's Uniform



- Boys must wear black shoes with white socks.
- Long hair for boys is not permitted in the school.
- Hair should be well groomed.
- Boys' shorts should be neatly tucked in.
- Faded and lengthy spikes hairstyles will not be allowed in the school.
- Football shoes, dark-colored shoes, open sandals, and accessories are NOT Allowed in the school on regular days.

2.5 kG Equipment

Please make sure to equip your child with the following for your child's ease:

- Kindly send an extra set of clothing with the name tag.
- Please provide wet wipes.
- Parents are recommended to provide medium-size bags, separate lunch boxes, and water bottles.
- Kindly don't provide any trolley bags.
- It is preferable that your child wears black shoes without laces to ensure comfort and safety.

Please send the required stationery list with your child:

- Two boxes of color pencils.
- Five glue sticks.
- Two boxes of pencils.
- Eraser and sharpener.
- Notebooks labeled with students' name accordingly.



2.6 School Lunch box

School lunch contributes up to one-third of a child's daily nutrient intake, so it is essential the items included are healthy and balanced.

- Students are advised to bring two lunch boxes
- Dairy (milk, yogurt, cheese)
- Fruits
- Vegetables and legumes
- cereals
- Water
- Junk foods and packet foods are not allowed

Cucumbers, carrot, yogurt are very healthy options to be packed in your child's lunch box

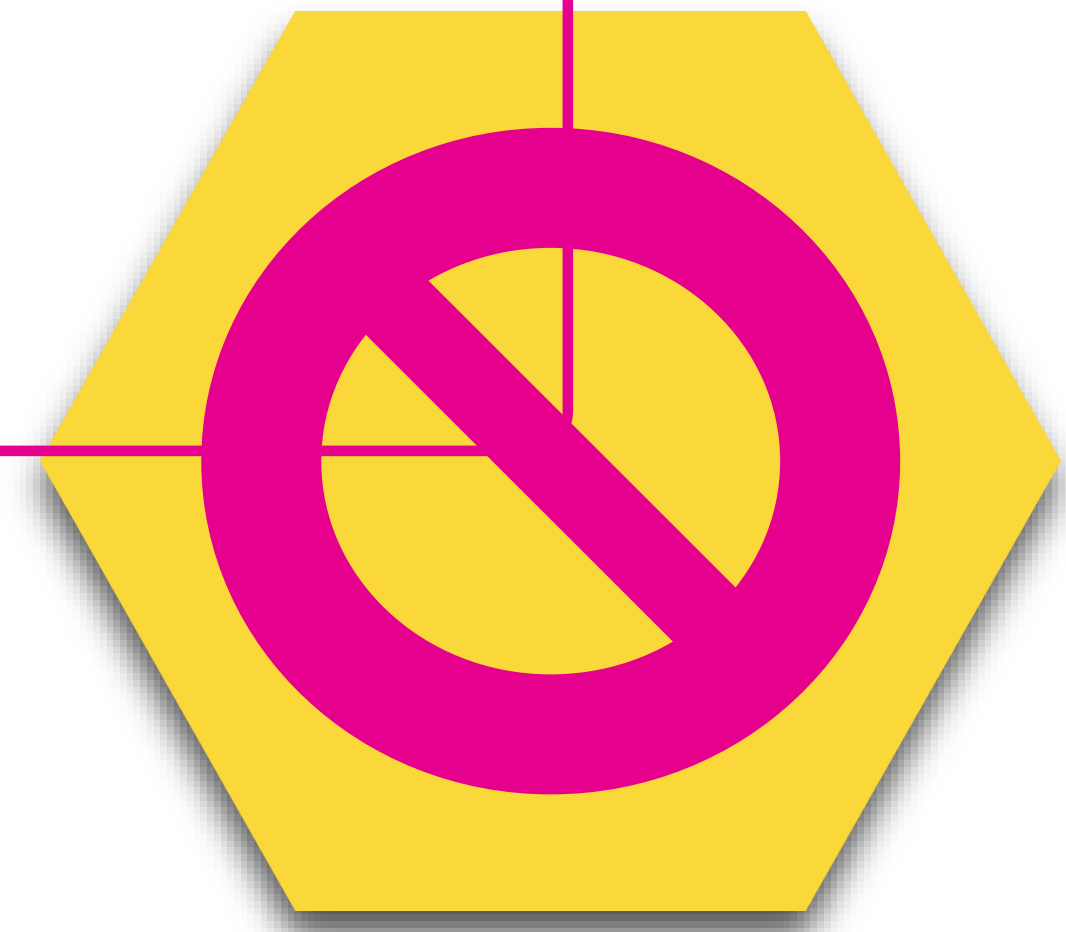


- ▽ Sharing food among students is not allowed to avoid inconvenience as some children may have food allergies, and it is also against the COVID-19 protocols.
- ▽ Celebrating birthday parties within the school premises is not allowed.

2.7 Items Prohibited in School

In order to ensure the safety and well-being of all children in the School, kindly make sure about the following points :

- ▽ Mobile phones are not allowed to bring to school.
- ▽ Toys/Replica of gun or any item of destructive nature is not allowed.
- ▽ Medicine other than prescribed by a doctor (that is to be kept in the school clinic with the nurse).
- ▽ School management will not be responsible for the loss of articles or money students bring.





3.1 Bus Rules & Responsibilities

- Students must keep seatbelts fastened at all times.
- Discipline must be maintained on the bus all the time.
- Wait at the home pick-up area with your children at least 10 minutes before the bus's arrival.
- Bus supervisor's phone number will be shared with parents at the beginning of the sessions.
- Inform the bus driver/supervisor beforehand via phone call if your child will be absent to avoid lateness.
- Ensure that there is someone to receive your child (under age 11) from the bus when they return from school and sign the bus consent given by the bus supervisor.
- School will follow a zero-tolerance policy for safety issues inside the bus.
- Repeated disobedience and indiscipline in the bus may prevent the students from using the school transport.
- In case of any damage inside the bus caused by any student, parents will be liable to pay for the damage.
- In case of medical absences or early pick-up during the school day, contact reception.
- Direct communication with busy drivers/supervisors will not be encouraged, and the school will not take any responsibility regarding requests for change in timings, change of residence, or any other information shared directly with bus drivers/supervisors without involving school management.



4.1 Parent Expectations

Parents and guardians are expected to :

- Follow your child's complete homework assignment.
- Attend scheduled parent-teacher meetings regularly.
- Ensure that students come to school well-equipped and prepared to work.
- Take a one-day prior appointment to meet the teacher/Head of Department, same-day appointment requests will not be entertained.
- Comply with the school in following all the rules set by the school management.
- If one or more of your children test positive for COVID-19, inform the school as soon as possible to ensure adequate contact tracing.
- Ensure that they have a filled water bottle.
- For PE lessons on a particular day, ensure that they wear PE uniforms to school

4.2 Attendance Expectations



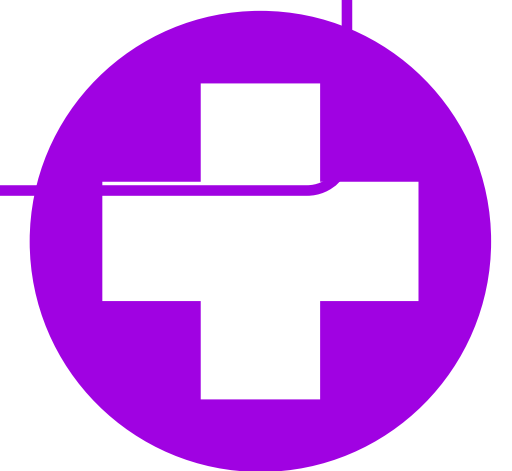
Absence from school without a clear reason is not acceptable. A high level of education is based on ensuring regular attendance.

- Daily records of attendance and late records (students coming late to school) are documented to ensure the preparation of necessary reports and warnings where needed.
- In case of emergency medical conditions or appointments, parents should contact the school.
- To reduce the risk of contagious disease among other students at school, the student must be absent for 24 hours or more if necessary and with written testimony from the doctor to ensure that the period of pressing the illness has passed (3 to 5 working days)

4.3 School Clinic



- If your child has a contagious illness or condition (chicken pox, head lice ..etc.) parents will be contacted immediately to pick up the child from school.
- If your child needs to take any medication, it must be supervised by the nurse.
- If your child has a special medical need, special diet needs, allergies, physical impairment, etc. Parents must fill out the medical declaration form and submit it to the school nurse.
- If a child is found ill during school time, they will be asked to sit in the clinic until the parent is contacted to collect the child. Please do not send your child to school when she/he is sick, as this will spread the disease.



4.4 Student expectations in Classroom



- Students to wear masks in the classrooms all the time.
- Must wash hands after and before food and after using the washroom.
- Do not share any stationery with other students in the classroom.
- Do not share any food items.
- Take care of personal electronic devices like iPads and laptops.
- Attend all classes as scheduled in the timetable.
- Show respect for the teachers and peer students.
- Help other students if needed.
- Listen to others to promote collaboration with peers.



5.1 Primary & Secondary Curriculum



KG	KG2 - Primary & lower Secondary
<p>EYFS areas of learning :</p> <ol style="list-style-type: none"> 1- Communication and language 2- Physical development 3- Personal, social, and emotional development 4- Literacy 5- Mathematics 6- Understanding the world 7- Expressive art and design 	<p>Cambridge International Curriculum for Primary and Secondary, UK :</p> <ol style="list-style-type: none"> 1- English 2- Mathematics 3- Science 4- Information and Communication Technology 5- Physical Education 6- Art & Design 7- Music (integrated with other subjects)

5.2 UAE Ministry of Education Curriculum



UAE Ministry of Education Curriculum

Ministry Subjects (MOE) - KG TO Grade 8 :

- Arabic for the first language speakers (Natives)
- Arabic for second language speakers (Non Natives)
- Islamic Studies in Arabic (For Muslims Only)
- Islamic studies in English (For Muslims only)
- Moral Education for all students (Grades 1 - 8)
- Civics studies / UAE SS Studies

▽ Optional Urdu Language classes are provided

5.3 KG Curriculum



In our School **KG 1** students are taught using a child centered, play based approach. The curriculum is based around the Early Years Foundation Stage UK curriculum and covers Communication and Language, Personal, Social and Emotional Development, Physical Development, Literacy, Numeracy, Understanding the World and Expressive Art.

Through this curriculum students learn :

- To communicate in English
- Learn through phonics to read and write.
- Understand simple mathematical concepts Like counting, calculating, addition and subtraction.
- Learn science skills like observing, exploring and investigating.

Curriculum has been Extended and modified to develop innovative and entrepreneurial skills. Learning is also extended through use of technology to develop coding skills and robotics.



5.4 School Assembly

- Normal Assembly is conducted in the assembly point daily to begin the day with the recitation of the Holy Quran and National Anthem.
- Special assembly will be on **Thursdays**.

5.5 School prayer room

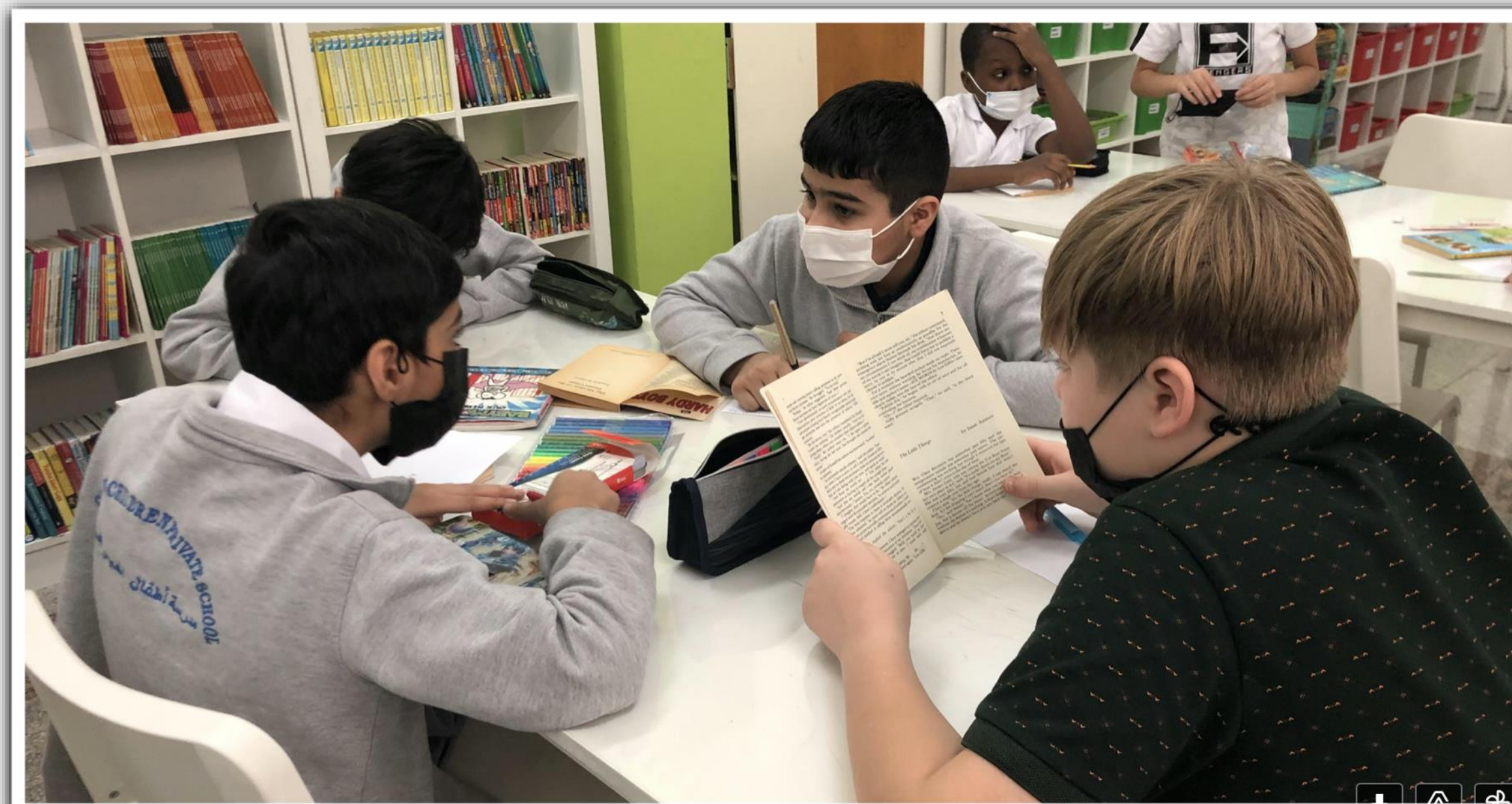
School prayer rooms

School Prayer room is available for students and staff.

5.6 School Library



School library is a special space to inspire the love of reading. Students can borrow books to read at home.



5.7 School Science Lab



Science lab is operational where a variety of experiments are done.



6.1 School Reopening Model



Face-to-Face Model

At the foundation of the GWCPS plan for reopening is a commitment to ensuring access to a full-time educational program for all students. Each of the operational models shares a 5-day instructional week with all seven lessons on Monday, Tuesday, and Wednesday, six lessons on Thursday, and three lessons on Friday covering the full instructional periods' compliance with MOE, all the core subjects, Physical education, Arts, optional languages like Urdu and extracurricular activities like clubs. GWCPS has adopted the Full Face to Face learning model for all our KG to Grade 8 students.

6.2 School Learning Management system



- The School has provided the facility of the learning management system to all our students by assigning the username and password to log in to the system.
- The student, parents, and teachers can view the section and the associated lessons, assessment information, quizzes, resources, and discussions on the Class 365 LMS notice board.
- Teachers must upload the supportive learning material, resources, and other activities on Classes365 LMS by creating sections weekly.

Online Notice Board

School Admin Teachers Students Parents

[Grade 8 Term 1 Normal Timetable 2021-2022](#) 28 Aug

Dear Parents and Students, Good Day, Kindly click the attached link below for Grade 8 normal timetable. <https://view.publitas.com/good-will-children-school/class-timetable-gr8> [...]

[Grade 7 Term 1 Normal Timetable 2021-2022](#) 28 Aug

Dear Parents and Students, Good Day, Kindly click the attached link below for Grade 7 normal timetable. <https://view.publitas.com/good-will-children-school/class-timetable-gr7> [...]

[Grade 6 Term 1 Normal Timetable 2021-2022](#) 28 Aug

Events and Class schedule

Events Class Schedule

< > Today August 2021 Month Week Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21

6.2 School Learning Management system

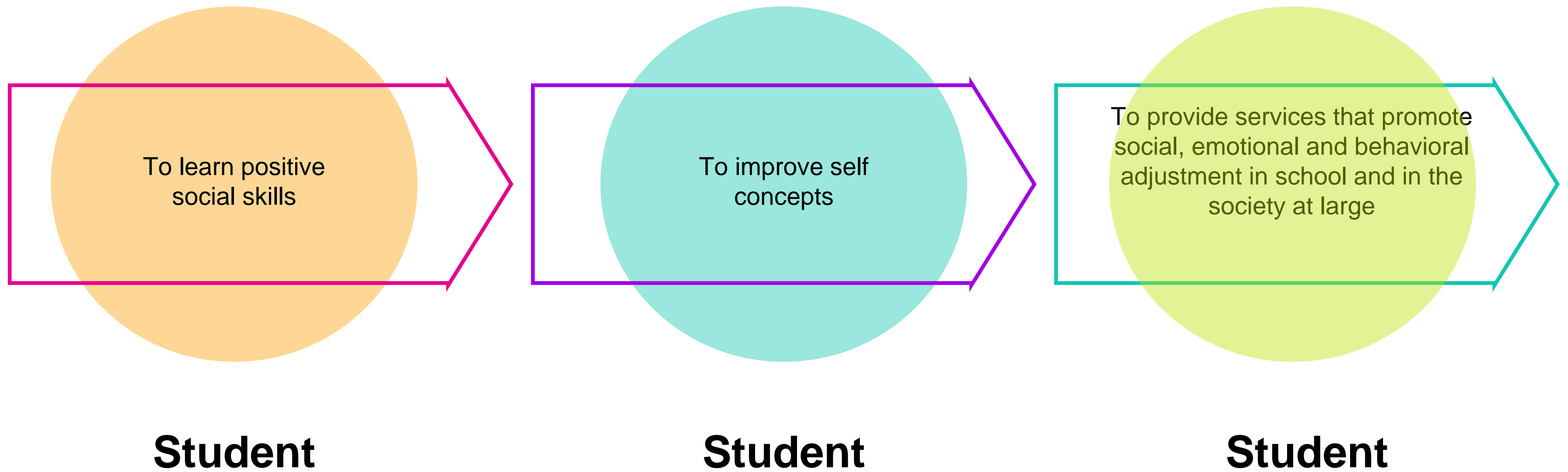


- Students are able to view the curriculum and access resources.
- Students can use the discussions area to enable social learning and facilitate communication with teachers about the lesson learning, activities, worksheets, and brainstorming.
- It provides an ability to view and complete quizzes and upload assessment papers and / or assignments with Class 365 LMS.
- Students will be able to download the lesson-related resources, worksheets, and activities with flip classroom
- CLasse 365 LMS is also used for any school circulars, notifications, and messages to parents.
- Parents are always informed to check their discussion and student dashboard for updates from the school.





6.3 How the school social Worker helps students





6.4 Learning Intervention Support

At Good Will Children Private School, we are committed to our vision of “Enable all” by providing good quality education and a holistic environment for children to learn, grow and become better global citizens. The predominant purpose of our **three-wave intervention** is to be able to identify the right level of support needed by the child.

Wave 1

(Support through quality teaching)

At this level, good quality teaching and support is provided to all the students to meet their needs. Inclusive learning is incorporated as the whole school plan.

Wave 2

(Intervention at small group level)

Involves the targeted small group of intervention for the students who can be expected to catch up learning with their peers.

Wave 3

(highly individualized plan)

The student at this level needs an additional one to one support with our specialized staff to achieve their potential.

6.5 Physical Education Classes



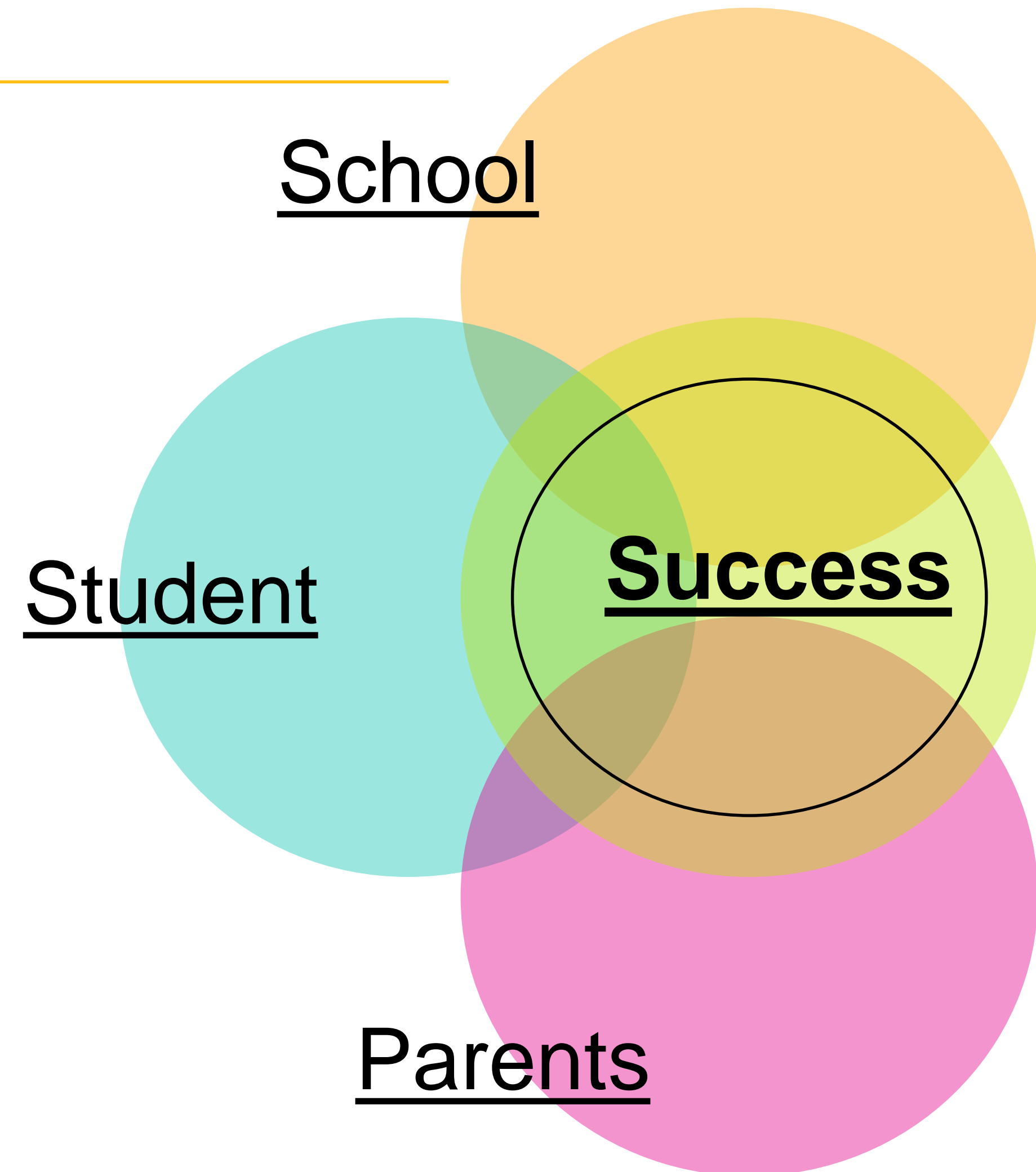
The school has resumed the physical education classes from this academic year (2022-2023) for all our students to adopt a healthy lifestyle right from the early years.

Realizing the need for a healthy body to house a healthy mind, we have started brain gym exercises that can increase concentration levels and self-confidence, boost memory power and reduce stress levels among students.



6.6 Strong Parent Partnership

It is important to remember that your child's education is a joint responsibility between the school, the child and you as a parent.



Contact us



[https://www.facebook.com/Good- Will-Children-Private-School- 320836295303352/](https://www.facebook.com/Good-Will-Children-Private-School-320836295303352/)



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